



American Society of Civil Engineers
Philadelphia Section
Younger Member Forum



2024-2025 Board Meeting No. 7

DATE: Tuesday, January 14, 2024
TIME: 5:30 PM – 7:00 PM
LOCATION: Virtual
CALL INFO: [Teams Link](#)

ATTENDANCE: *Virtual attendees in italics.*

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> <i>Assunta Daprano (AD)</i> | <input type="checkbox"/> Alyssa Pizzi (AP) | <input checked="" type="checkbox"/> <i>Noor Dabdoub (ND)</i> |
| <input checked="" type="checkbox"/> <i>Kevin Walsh (KW)</i> | <input checked="" type="checkbox"/> <i>Tony Ableman (TA)</i> | <input checked="" type="checkbox"/> <i>Emma Youngs (EY)</i> |
| <input type="checkbox"/> CJ Medora (CM) | <input checked="" type="checkbox"/> <i>Cory Bogas (CB)</i> | <input type="checkbox"/> Lexi Gawelko (AG) |
| <input type="checkbox"/> Kayla Nelson (KN) | <input checked="" type="checkbox"/> <i>Zach Abbas (ZB)</i> | <input type="checkbox"/> Kris Melag (KMe) |
| <input checked="" type="checkbox"/> <i>Kirsten Kennedy (KK)</i> | <input type="checkbox"/> Gina Venuto (GV) | <input checked="" type="checkbox"/> <i>Kerianne Chen (KC)</i> |
| <input checked="" type="checkbox"/> <i>James Stanton (JS)</i> | <input checked="" type="checkbox"/> <i>Anthony Rizzo (AR)</i> | <input checked="" type="checkbox"/> <i>Elvira Marie Mikhael (EM)</i> |
| <input type="checkbox"/> Katie Wade (KaW) | <input checked="" type="checkbox"/> <i>Marty Williams (MW)</i> | <input checked="" type="checkbox"/> <i>Hannah Booz (HB)</i> |
| <input checked="" type="checkbox"/> <i>Tyler Farley (TF)</i> | <input checked="" type="checkbox"/> <i>Christian Antisell (CA)</i> | |
| <input checked="" type="checkbox"/> <i>Laurel Welch (LW)</i> | <input checked="" type="checkbox"/> <i>Kevin Malley (KM)</i> | |

GUESTS:

AGENDA

- I. Call to Order and Roll Call **(AD)**
- II. Consent Agenda **(AD)**
 - A. INCLUSIONS:
 1. 2024-2025 Board Meeting No. 7 Agenda
 2. December [MINUTES_121024_Board_Meeting_6_Agenda](#)
 - B. Motion to approve consent agenda items.
 1. MOTION: *Noor*
 2. SECOND: *Kevin*
 3. DISCUSSION: *None*
 4. RESULT: *Passes*
- III. Executive Committee **(AD)**
 - A. ASCE Updates
 1. Section **(AD)**
 - a) Upcoming Events
 - (1) January Dinner Meeting - Joint w/ASHE in KOP (1/15) *AD will be there and is encouraging our members to go. Topic will be the Ridge Pike Reconstruction project in Montgomery County (PA).*
 - (2) Spring Social @ The Lucy (5/15)
 2. [Region 2](#)
 - a) Upcoming Events
 - (1) Mid-Atlantic Student Symposium (3/28 & 29) **(AD/CM)** *KN and AD will be in attendance. AD encouraged members to volunteer as judges and said to reach*

out to AD or CM if interested. AD discussed carpooling and potential travel reimbursement.

3. Society
 - a) Upcoming Events
 - (1) ERYMC in Memphis, TN (1/30-2/1) AD, KN, AR, ND, KC, EM, and two YM section board members will attend. AD mentioned the flight tab in the ERYMC spreadsheet for flight information and no airport transfers to and from hotel, so potential to Uber together.

B. Budget

1. FY25 BUDGET (KN)
2. [Reimbursement Request Cover Letter Template](#) and receipts (KN)

C. Justice, Diversity, Equity, and Inclusion (JEDI) (JS) JS stated that the next JEDI committee meeting is expected in the coming weeks to begin planning a spring event.

D. Winter Social (KW)

1. Donations KW confirmed that the current donation total is \$5700 and are awaiting responses from several companies.
2. RSVPs KW will send out an RESVP reminder tomorrow
3. [Day of duties](#) - sign up!
4. KW noted an invoice discussion with McGillin's confirming the cost this year as \$40/person. KW and AD asked if they will commit to maintaining the price for next year and McGillin's said that cannot commit to that price. KW noted that the price increase in the past few years and the YMF will continue to evaluate for next year if the price changes again.

IV. Communications Committee (CM)

A. Website Updates (TF)

1. Winter Social registration information added to homepage
2. CivE Club spreadsheet added to website
3. Continuing to organize the archived photos

B. Section Newsletter (LW)

1. Keep sending event highlights and pictures for the Section Newsletter!
2. Blurb for Winter Social to be included in next newsletter

C. Social Media Updates (AP)

1. Need more board member responses for Highlights! AP encouraged more board members to send bios over to highlight.
2. Advertising Winter Social & run social media campaign - Please share the stories and posts to get more people to register! AP continues to post the flyer and encouraged other board members to share the flyer on social media and to coworkers.
3. Advertise E-Week event & upcoming K-12 events in March & April
4. AP not

D. Awards (KaW)

1. CYM Awards on February 1st AD asked whether any CYM nominees have received a response from CYM and noted she will reach out to KaW to confirm.
2. Philadelphia Section Awards - send nominations to Katie!
 - a) Philadelphia Young Civil Engineer of the Year
 - b) Philadelphia Young Government Engineer of the Year
 - c) Community Outreach and Service Award (YMF typically nominates 2 people)

V. Outreach Committee (KW)

A. Mentor Program Update (HB)

1. January Newsletter Sent Out
2. Interest Form for Spring Events Sent Out
3. Gathering Dates for Program Graduation HB confirmed that the interest form for the in-person spring events and end-of-program celebration were sent out. Dates are TBD and will follow-up with budget once dates are confirmed.

B. CivE Club Program Update (ND/EY)

1. Participating in Future City Competition *EY noted that the YMF will not be participating in this year's Future Cities due to time constraints with the teacher, but confirmed that the YMF will begin planning earlier next year to be able to participate. Since the club will not be participating in FC, they will add a bridge competition to the end of the year.*
 2. Schedule - Tuesdays 3:30-4:30
 - a) Calling for Volunteers! [Volunteer Schedule](#)
 3. Looking for company swag items (pens, stickers, etc...) to pass out at CivE Club *Please bring to next board meeting.*
- C. K-12 Outreach Program Update **(KC/EM)**
1. Recap
 - a) Perkiomen Valley HS Women in STEM Club 2:30-3:15 (1/9) *Event was cancelled since many students would not be at school that day and plan to reschedule.*
 2. Volunteers Needed! *KC and EM asked for more volunteers for the below events. For events in the suburbs, volunteers may reach out to chairs to coordinate carpools.*
 - a) Jan 23 @ 3:00 pm - 5:00 pm - William D. Kelley w/ Girls Inc
 - b) Mar 6 @ 9:20 am - 10:30 am - Perkiomen Valley HS Career Panel with Engr classes
 - c) Mar 20 @ 2:15 pm - 4:15 pm - Norristown Area HS
 - d) April 10 @ 6:30 pm - 8:30 pm - Neshaminy HS STEAM Expo
 3. In Planning
 - a) Ad Prima - Mt Airy
 - b) Girls Inc - other locations April/May as time allows
- D. College Contact Updates **(AG/KMe)**
1. Chapters scheduled for ASCE dinner meetings
 - a) Mar 13 - Widener and Temple
 - b) Apr 10 - Swarthmore and Villanova
 2. Student Chapter GBM's *Chairs have contacted the student chapter boards for their general body meeting schedules and are awaiting responses from Drexel, Villanova, and Widener.*
 - a) February 12 @ 7PM - Swarthmore
 3. ASHE / ASCE YMF Joint Resume Workshop and Resume Book *Chairs will follow-up with Sean Pence on a call later this month to coordinate.*

VI. Events Committee **(KN)**

A. Past Events

1. PennDOT District 6 Tour (12/19) **(AR/MW)** *CM led the tour group and previously confirmed that 10 people signed up and 5 attended. The tour was well-received by the attendees and the overall feedback was positive. AD noted that reminders should be sent prior to future events in case there is a waitlist or any cancellations. If any persons do not regularly attend events after signing-up, a board member will reach out to them individually to let them know they can cancel to free up a space. AD also noted that the new sign-up page does not show the confirmed attendees which can encourage other members if they already know someone who will be at a particular event. AD will look into whether the new Higher Logic platform will show who has already signed up which may help drive attendance.*

B. Upcoming Events

1. E-Week Social Event (02/12) **(ZA/GV)** *ZA noted that this is a joint event with DVASE and will be our first time collaborating with them.*
 - a) Ladder 15

C. Events to Track

1. Critical Issues Seminar (Philadelphia 250th) **(TA/CB)** - Week of April 7th *TA confirmed he has reached out to potential guest speakers and are looking for BIL and PHL representatives. The PennDOT speaker is nearly confirmed and chairs are awaiting a response from SEPTA. AD asked whether they expect to finalize the panelists and date by the February board meeting so we can send out a Save the Date and asked to be CC'ed with KN to track the response for panelists.*
2. Election Happy Hour **(ZA/GV)** - Week of May 5th *Election HH date is TBD and are considering the week of 5/20 or the last week of April to avoid conflict with WTS conference and KK travel dates. If KK is not available, the YMF may contact Tim Abel to substitute as the second past-president.*

3. ASCT Volunteer Event **(CA/KM)** *Date for this event was confirmed as 2/22 or KM noted this could be moved to 2/15 to avoid conflict with the end of Engineers' Week. Volunteering is expected to run from 10A-2P with a social to follow. KM stated that this is the region's largest animal care shelter and is located on Huntington Ave. KM confirmed that there are not many offerings in the area after the volunteering for a social, but KC stated that they volunteer there and we may be able to use a conference room or volunteer space on site to reserve for pizza after volunteering.*

VII. Look Ahead / Other Business **(AD)**

- A. Future Cities **(AD)** *Future Cities is scheduled for this Saturday, 1/18/25. KN emailed last week and noted volunteer spots are still available, especially for judges. Several board members will be in attendance as volunteers and judges and AD encouraged the board to sign-up if available.*
- B. Board Bonding *If anyone is interested in planning a board bonding event, please contact Assunta to coordinate potential dates. Previous examples of board bonding include bowling, mini-golf, bar crawl, etc. KK tentatively confirmed availability to plan a board bonding event.*

VIII. Open Discussion

- A. *MW updated that KMJ is now a part of Remington Vernick and his email address will be changing.*

IX. Officer Reports

- A. Vice President **(KW)**
- B. Secretary **(CM)**
- C. Treasurer **(KN)**
- D. Past President **(KK)**
- E. JEDI **(JS)**
- F. Awards **(KaW)**
- G. Information Technology **(TF)**
- H. Public Relations **(LW)**
- I. Social Media **(AP)**
- J. Professional Development **(TA/CB)**
- K. Social Events **(ZA/GV)**
- L. Technical Events **(AR/MW)**
- M. Community Service **(CA/KM)**
- N. Civil Engineering Club **(ND/EY)**
- O. College Contact **(AG/KMe)**
- P. K-12 Outreach **(KC/EM)** *EM noted several meetings ago that they reached out regarding the Drexel advisor and AD confirmed they will introduce Eden Butler who administers the CSM and can provide additional information on practitioner advisors.*
- Q. Student Member Transition **(HB)**
- R. Mentors

X. Other American Society of Civil Engineers Updates

- A. Committee on Student Members **(A Daprano)** *AD noted that CSM student annual reports will begin judging in February.*
- B. Committee on Developing Leaders **(C Medora)** - volunteer as a judge at PSU this March! *If interested in volunteering as a judge at the student symposium, please contact CM.*

XI. Board Meeting Schedule

- A. Next Meeting Date, Time, Location:
Tuesday, February 11, 2025 at 5:30 pm
STV
1818 Market Street
Suite 2300
Philadelphia, PA 19103

XII. Adjourn